

Junior League of Charlotte, Inc.



Event Rental Space Brochure

Plan your event with us

A Beautiful and Affordable Event Site in the Heart of Charlotte's Historic Meyer's Park Neighborhood and adjacent to Freedom Park.

1332 Maryland Avenue is the home of the Junior League of Charlotte, Inc. (JLC) This historic facility offers its boardroom, community room, three meeting rooms and full-service kitchen to the public at affordable rates. This beautiful building is the perfect setting for receptions, meetings and other celebratory events – large and small.



THE JUNIOR LEAGUE OF CHARLOTTE, INC.



Community Room

- Maximum capacity of 90. We have round or rectangular tables and chairs available for use.
- Microphones and Audio/Visual Capabilities. Includes retractable projector screen, ceiling-mounted projector, Owl, laptop and amplified sound system.
- Removable podium
- Complimentary Wi-Fi
- Attached Butler's Pantry that includes a sink and a small refrigerator ideal for serving drinks.
- 39 x 53/2067 sq. ft.



Butler's Kitchen
Pass Through



Community Room with
presentation setup



Butler's Kitchen



Community Room with
round table setup



Board Room

- Seats 18 board room style, 40 banquet style
- Option to include outside patio space. The patio is only available when renting the Board Room.
- Audio/Visual equipment available. Includes retractable projector screen, ceiling-mounted projector, Owl and laptop.
- Complimentary Wi-Fi
- We have round or rectangular tables and chairs available for use.
- 19x38/722 sq. ft.



Patio space available with
Board Room rental.



Meeting Room A/ Fireplace Room

Seats 8 comfortably,
15 with extra chairs

14x6/84 sq. ft.

Meeting Room B/ Wood Table Room

Seats 8 comfortably around a
table, 15 with extra chairs

11x10/110 sq. ft



Meeting Room D/ JLC Room

Seats 8 comfortably around a
table, 15 with extra chairs

12x6/72 sq. ft.





"This space is beautiful! It's
a great place for
community training,
business workshops and
intimate gatherings."

L.C.

Building Highlights

Free Parking

Handicap Accessible

Free WiFi

Audio/Visual Capability

Lobby Area

Access to a full Kitchen

Men's Restroom

Women's Restroom with Vanity

Availability of Round and Rectangle table and chairs

Rental Rates

COMMUNITY ROOM

Full Day \$800 – members/non-profits, \$1200 – non-members

Hourly: \$100/hour – members non-profits, \$150/hour – non-members

BOARD ROOM

Full Day \$600 – members/nonprofits, \$800 – non-members

Hourly: \$75/hour – members/nonprofits, \$100/hour -non-members

*All rooms require a 2-hour minimum

Rental Rates

FIREPLACE AND MEETING ROOMS B/C/D

\$35/hour – members/nonprofits, \$50/hour – non-members

WHOLE BUILDING

Member and non-member rental of the entire building is at the discretion of the JLC Staff in conjunction with JLC Leadership. **The building capacity is 160.**

\$1200 members/nonprofits

\$1600 full day - non-members

*All rooms require a 2-hour minimum

Rental Rates

HOSTESS FEE

All non-members, including non-profits, will be required to pay an additional \$15/hour during non-business hours to cover the cost of an onsite JLC representative during the event.

ALCOHOL FEES AND RULES

There is a 10% surcharge on building rental rates if alcohol (beer/wine) is served. A Certificate of Insurance is required. Fortified wine and spirits are not allowed on the premises.

*All rooms require a 2-hour minimum

Rental Rates

VENDORS

All vendors that will be on-site (caterers, bartenders, DJs) must submit a Certificate of Insurance to the JLC prior to the event. Please contact our office if you would like a list of local caterers and vendors for your event at Events@jlcharlotte.org.

RESERVATIONS

A signed contract, a Certificate of Insurance and payment of 50% of the lease rate are required to secure the booking. The remaining 50% of the payment is due 14 days prior to the event.

*All rooms require a 2-hour minimum

Refunds

The licensee may terminate the rental agreement with written notice.
The following fees apply.

Date of Cancellation	Refund Policy
0-7 calendar days prior to event	100% of Licensing Fee will be retained by the JLC
8-14 calendar days prior to event	75% of Licensing Fee will be retained by the JLC
15-30 calendar days prior to event	50% of the Licensing Fee will be retained by the JLC
31-45 calendar days prior to the event	25% of the Licensing Fee will be retained by the JLC
46+ calendar days prior to the event	No applicable charges. Deposit will be fully refunded.

Parking

The building has free parking at the building and use of the parking lot at Freedom Park tennis courts (adjacent to our property). Please note that our parking lot is not exclusive to the JLC and is frequently used by park visitors.

Tours and Questions

If you have any questions, would like to check availability or would like to tour the facility during business hours, please contact us.

Events@jlcharlotte.org

704.375.5993

Frequently Asked Questions and Building Licensing Rules

For a list of our FAQs and to view our Building Licensing Rules, please visit the [event space section](#) on our website.

Ready to plan your event?



Contact us today!

ADDRESS

1332 Maryland Avenue
Charlotte, NC 28209

PHONE

704-375-5993

EMAIL

events@jlcharlotte.org





The Junior League of Charlotte, Inc. is an organization of women whose mission is to advance women's leadership for meaningful community impact through volunteer action, collaboration, and training.

